

Retail Marketplace Reservation Form



Rep on file: _____

Presented by
**COMCAST
BUSINESS**

November 2, 2017 • MassMutual Center • Springfield, MA

The undersigned exhibitor reserves and applies for exhibit space in the Business & Innovation Expo of Western Mass on November 2, 2017 and agrees to the terms and conditions set forth below by the Business & Innovation Expo of Western Mass, hereinafter referred to as the Producer.

Company Name _____

Contact Person _____

Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Fax** _____

Email _____

Website _____

Description of Items To Be Sold _____

Cost: \$175 **Exhibitor Space Includes:** One 6' x 30" Draped Table, Two Upholstered Chairs

Location assignments are at the discretion of Producer. Reservation must be paid in full and is non-refundable. Electricity is available through the MassMutual Center, at (413) 787-6610. Exhibitor must be selling a retail product; examples include: jewelry, makeup, clothing, ornaments, retail food items, etc. In an effort to provide a diverse array of products, show producer reserves the right to limit similar products. Exhibitor is responsible for complying with all federal, state, and local laws regarding sales tax and laws that may pertain to such sales.

Payment Method:

MasterCard Visa American Express Please charge my account in full
Card # _____ Exp. Date _____ for the amount of _____

Or send check made payable to: Business & Innovation Expo of Western Mass c/o BusinessWest, 1441 Main Street, Springfield, MA 01103 – **FAX COMPLETED REGISTRATION FORM TO:** Business & Innovation Expo of Western Mass c/o BusinessWest at: 413-781-3930 – **OR EMAIL TO:** peters@businesswest.com

AUTHORIZED SIGNATURE

PRINT NAME

DATE

Questions? Contact BusinessWest 413-781-8600